

Candidate Name:		<b>MY SIGNATURE</b> here attests that I give the following person permission to speak freely about my work history and character.	Email:
Candidate Address:	<b>X</b>		Phone:
Reference Name:			Email:
Reference Title:			Phone:
Reference Address:			

My signature below attests that I endorse the aforementioned candidate for employment at KVSS and that the bottom portion of this form is true and to the best of my knowledge.

<b>X</b>	
Signature	Date

**PROFESSIONAL REFERENCE SECTION (PREVIOUS EMPLOYERS/SUPERVISORS ONLY)**

At this time, I decline to complete this employee referral form.	<b>PLEASE COMPLETE THIS SECTION IF YOU ARE A PROFESSIONAL REFERENCE</b>
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Did you supervise this candidate?	Yes	No	If yes, how long?	Years Candidate Known to You:
Company Name:				Dates of Employment:
Duties Performed:				Is the candidate eligible for rehire?
Reason for Leaving:				Do you recommend this candidate for KVSS?

Please list the top 3 characteristics of this candidate:

Comments:

**PERSONAL REFERENCE SECTION (NON-EMPLOYER REFERENCE ONLY)**

At this time, I decline to complete this employee referral form.	<b>PLEASE COMPLETE THIS SECTION IF YOU ARE A PERSONAL REFERENCE</b>
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Relationship to Candidate:		Years Candidate Known to You:
Please list the top 3 characteristics of this candidate:		Do you recommend this candidate for KVSS?

Comments:

**PLEASE FEEL FREE TO ATTACH ANY RELEVANT DOCUMENTATION**